

Alan opens the meeting and reads the agenda.

**Agenda for PELSC Officer Telecon
February 1, 2008**

1. Call to order
2. Approval of minutes
3. Old business and action items
 - a. Financial report to IEEE – Liuchen to file “no expense” report
 - b. New WG establishment on Testing and Characterization of Electrochemical Capacitors
 1. Help in formation – Alan w/ PAR form
 2. PR assistance to be offered to John Miller
 3. PELSC P&P sent
 - c. 1515 Reaffirmation – Ty McNutt is on board
 1. Join ballot group and encourage others
 - d. Website progress
 - e. Peter Cho contact – Tsuyoshi met with him last week
4. New business
 - a. Movement of website to standalone - Alan
 - b. Updates for APEC AdCom meeting – Deadline Feb. 8
 - c. SCC-22 update – Ahmed Zobaa
 - d. Finding new PELSC Secretary
5. Next meeting – Scheduled for Friday, March 7 (Mantooth traveling); propose Friday, March 14 instead

The meeting minutes from January were approved.

Old business:

- Liuchen has communicated with Braham and Lee Myers on filing the L50 expense report. We will file a “no expense” report since PELS just covers us
- Alan reported that John Miller has done an excellent job in putting together the PAR for the new working group on testing and characterization of electrochemical capacitors. We will help him with public awareness/relations as he deems appropriate. We’ve sent him the policies and procedures for IEEE PELSC
- Ty McNutt has generously agreed to donate his time to the 1515 reaffirmation effort!! He is inviting ballot members; please sign up
- Robert Bilic, the new webmaster for IEEE PELS has added a “Standards Activities” link to the IEEE PELS website that points to our location. Now, Alan will get the website moved off of the NCREPT pages as promised.
- Tsuyoshi has contacted Peter Cho about getting folks in Japan engaged with PELSC. He will be responding with names of people this coming week.
- The member list has been reviewed. John Miller will be added to this list.

New business

- Alan has requested all updates for the APEC AdCom meeting be in to him by Feb. 8 and he has to in turn deliver to Lee Myers by Feb. 15. He will present remotely this time because he cannot attend APEC due to a conflict.

- Dorin Neacsu has resigned in order to care for a daughter that has been diagnosed with cancer. Our thoughts and prayers are with Dorin and his family. PELSC will begin a search for a new secretary

The next meeting is scheduled for Friday, March 14th, at 9AM EST.